**MORLEY TOWN COUNCIL**

**HIGHWAYS AND TRANSPORTATION COMMITTEE**

**MINUTES OF THE MEETING HELD ‘REMOTELY’ ON WEDNESDAY, 27TH APRIL 2021**

1. **To Record Attendance**   
   Present: Councillors J Aveyard (Chairman), S McGarroch, B Kelly, J Rodley, O Newton and

J Harrison (late arrival). K Oakley (Town Clerk) and W Maynard-Light (Deputy Town Clerk) also attended.

1. **To Receive Apologies for Absence given in advance of the meeting**

Apologies were received from Cllr C Hill.

1. **To consider the approval of reasons given for absence**

The reasons given for absence were approved.

1. **Declarations of Disclosable Pecuniary and other interests**

There were no declarations of interest.

**5.** **To approve minutes of meeting held on 10/3/21**

The minutes of the meeting held on 10/3/21 were agreed as a true and correct record.

**6. To receive verbal Climate Emergency Update – Cllr J Aveyard**

A verbal updated was given by the Chairman, including the EV charging points.

Regarding the Greenspace Audit, with most of the mapping completed and awaiting a license for proceed to an app and going out on-site.

Regarding tree planting, Cllr Kelly is currently working on the plans for next season.

**7. To further discuss ‘Mungo Way’ and consider quote for Finger Posts provided by**

**M Douglass, PROW, Maintenance Officer, LCC for £3,097.75 (no VAT)**

Following a short discussion, it was proposed and agreed to accept the quote for the Finger Posts from LCC.

Cllr J Harrison jointed the meeting during the above item.

Cllr J Rodley left the meeting at this point.

**8. To note expenditure which fell under Town Clerk’s delegated authority, as follows:-**

(i) Order placed with Springfield Nursery, Tingley, to purchase 650 plants for Stone Beds in town centre - £224.17 plus VAT (invoice yet to be submitted for payment)

(ii) Order placed with Leeds City Council (The Arium) to purchase 40 hanging baskets - £833.20 plus VAT (invoice yet to be submitted for payment)

These items of expenditure were noted.

**9.To further quotes for repairing of fencing at Pizza Bello**

No quotes had been received. Cllr Aveyard volunteered to follow up on requests requested and to look at possible alternative contractor(s). Cllr Harrison volunteers to ask contractor who had previously carried out work at the Bruntcliffe crossroads. This item to be placed on the next agenda.

**10.To further discuss issues re. state of grass verges – Corporation Street**

There has been no progress on finding a solution to this issue. It was proposed and agreed to take this item off the agenda and to relook at this issue next year.

**11.To discuss emails received re. the following:-**

1. **Speeding issues on Britannia Road, Ashfield Road, Pawson Street and St Andrews Avenue**

Members were advised the SID had still not been installed on Britannia Road, despite LCC received payment for said work. DTC to contact LCC and request this work now be carried out.

Following a discussion, it was proposed an email be sent to Mandeep Flora, LCC to consider extending the proposed calming measure work on Scatcherd Lane to be extending onto St Andrews Avenue, Pawson Street and Ashfield Road. Cllr Aveyard agreed to send an email to M Flora.

**12. To received and note updated prices for Gritting/Ploughing of Routes 1 and 2 from Edward Crosby Ltd for November 2020 to November**

The updated prices submitted were received and noted. Members proposed and agreed to accept the costings.

**13. To review ‘Procedure for Procuring Environmental or Horticultural Improvement Work’**

The procedure was reviewed and accepted.

**14.To discuss Consultation on ‘Speed Calming’ measures on Scatcherd Lane, Morley**

The consultation document was accepted. Cllr Newton requested LCC clarify what type of calming measures would be installed. Cllr Aveyard undertook to ask this question in his email to M Flora, LCC.

**15.To discuss content of email 25/3/21 regarding Grange Park Close, Churwell**

A resident had written regarding issue around school parking issue on Grange Park Close. Cllrs Harrison and McGarroch had observed the parking issues and had seen parents collected students from the primary school parking vehicles which obstructed residents’ and other issues making the cul-de-sac impossible for emergency services to gain access should the need arise. Members asked if Michelle Walters, LCC Enforcement Officer could patrol 2 or 3 times over the next month to monitor the situation and report back to Committee. It was agreed to respond to the writer and update them on the action being taken.

**16.** **To discuss and agree work as per quotation from Longbow Lawns dated 1/4/21 re. Morley Bottoms flower bed**

Following a discussion, it was agreed a meeting be arranged between Longbow Lawns, Cllrs Kelly and Aveyard to agreed works going forward. It was considered the area required additional visits during the year and another quote be requested to incorporate this additional work.

**17.To approve item(s) of expenditure, as follows:-**

(i) Invoice dated 31/1/21 from Instaplanta (Yorkshire) Ltd re. Environmental Improvements for £789.44 plus VAT

(ii) Invoice dated 28/2/21 from Instaplanta (Yorkshire) Ltd re. Environmental Improvements for £789.44 plus VAT

(iii) Invoice dated 9/3/21 from Edward Crosby Ltd re. Gritting Routes 1 and 2 on 15/1/21 for £550.00 plus VAT

(iv) Invoice dated 10/3/21 from Edward Crosby Ltd re. Gritting Routes 1 and 2 on 7/1/21 for £550.00 plus VAT

(v) Invoice dated 4/4/21 from Helping Hands re. maintenance of flowers beds for £248.00 (no VAT)

These items of expenditure were agreed for payment.

**18.To receive item(s) of correspondence (for information only)**

**(i) Email 24/3/21 re. ‘Keep Britain Tidy Great British Spring Clean’**

This item of correspondence was received and noted.

**19.Date and time of next meeting**

The next scheduled meeting date will be agreed at the Annual Full Council Meeting to be held on Wednesday, 5th May 2021.