**MORLEY TOWN COUNCIL**

 **HIGHWAYS AND TRANSPORTATION COMMITTEE**

**MINUTES OF THE MEETING HELD ‘REMOTELY’ ON WEDNESDAY, 17TH FEBRUARY 2021**

1. **To Record Attendance**
Present: Councillors J Aveyard (Chairman), S McGarroch, B Kelly, J Harrison, O Newton,

C Hill and J Rodley. W Maynard-Light – Deputy Town Clerk also attended.

1. **To Receive Apologies for Absence given in advance of the meeting**

There were no apologies.

1. **To consider the approval of reasons given for absence**

None.

1. **Declarations of Disclosable Pecuniary and other interests**

There were no declarations of interest.

1. **To approve minutes of meeting held on 13/1/21**

 The minutes of the meeting held on 13/1/21 were agreed as a true and correct record.

1. **To further discuss Boundary signs**

Boundary signs already in situ have been identified and lampposts required for new signs need to be identified and numbers noted.

1. **To receive verbal Climate Emergency Update – Cllr J Aveyard**

A verbal update was given, the tree-planting programme is ongoing. A remote meeting is planned for 24/2/21 to further discuss EV charging points in the town centre, with A Hickford, LCC. This was considered at a recent Finance, General Purposes and Strategic meeting where members were, in principle, in favour of the proposals but requested formal quotations be obtained.

Cllr Rodley left the meeting at this point.

1. **To receive updated route 1 and 2 information regarding Gritting and Snow Ploughing arrangements from Edward Crosby Limited dated 3/2/21**

The updated route information was received and noted. Following a discussion, it was proposed and agreed to add to route 2, the car park behind the Post Office sorting office on Middleton Road/High Street.

1. **To further discuss maintenance of Stone Raised Beds on Queen Street and to consider any associated expenditure**

This item was deferred to the next meeting.

1. **To discuss content of email quotation dated 28/1/21 from Bedford Mowing Services re. work in Morley Bottoms and Dawson Hill Cemetery**

The area at Morley Bottoms, adjacent to traffic lights, where ivy is growing up the wall and a tree growing out of the wall, was discussed. It was proposed that the ivy should remain as it contributes towards cleaner air by the absorption of particulates. The Town Clerk was requested to contact LCC for them to assess the tree for removal, which is considered to be detrimental to the structure of the wall.

A discussion was had re Dawson Hill Cemetery and the suggested cleaning of the area. It was reported that this has been offered for sale and it was therefore proposed and agreed that any work at the cemetery be put on hold.

1. **To approve final draft of Morley Country Way leaflet for publication on Town Council website**

Following a discussion, it was proposed and agreed after minor amendments, the document be sent to Full Council for ratification and published on the Town Council website.

Members expressed thanks to Cllr Harrison for her work on the document.

1. **To approve item(s) of expenditure, as follows:-**

(i) Invoice dated 30/11/2020 from Instaplanta (Yorkshire) Ltd re. Environmental Improvements for £888.12 plus VAT

(ii) Invoice dated 30/12/2020 from Instaplanta (Yorkshire) Ltd re. Environmental Improvements for £592.08 plus VAT

(iii) Invoice dated 15/1/2021 from Edward Crosby Limited re. Gritting/Snow Ploughing on 14/1/21 for £830.00 plus VAT

(iv) Invoice dated 25/1/2021 from Longbow Lawns re. work to cobbled path at Pizza Bello for £980.00 plus VAT

(v) Invoice dated 6/11/2020 from Helping Hands re. Ongoing maintenance of flower beds in town centre (October) for £200.00

(vi) Invoice dated 18/1/2021 from Helping Hands re. Ongoing maintenance of flower beds in town centre (December) for £100.00

(vii) Invoice dated 4/2/2021 from Edward Crosby Limited re. Gritting/Snow Ploughing on 1/2/21 for £830.00 plus VAT

All of the above items of expenditure were approved for payment.

 **13.** **To Note Expenditure under Town Clerk’s Delegated Authority (Financial Regulations adopted**

 **4/5/16 – item 4.1) – item for information only:-**

1. Expenditure in respect of Skip Hire re. work carried out to path at Pizza Bello; Invoice for £166.67 plus VAT (note: as no account is held with BW Skip Hire, they insisted on payment prior to delivery). It is recommended that this expenditure be taken from a/c code 4376 – Highways & Transportation

This item of expenditure was noted.

 **14.** **To receive item(s) of correspondence (for information only)**

 There were no items of correspondence.

 **15. Date and time of next meeting**

 The next meeting is scheduled to be held on Wednesday, 10th March 2021 at 7pm.