#### MORLEY TOWN COUNCIL

####

#### MINUTES OF FINANCE, GENERAL PURPOSES & STRATEGIC COMMITTEE MEETING

#### HELD ON WEDNESDAY, 26TH MAY 2021

1. **To record attendance**

Present: Cllrs A Hutchison (Chairman), J Sanders, S Kimberley, J Aveyard, J Senior and

T Leadley.

W Maynard-Light (Deputy Town Clerk) also attended.

1. **To receive apologies for absence given in advance of the meeting**

Apologies were received from Cllrs R Finnigan and W Kidger.

1. **To consider the approval of reasons given for absence**

The reasons for absence were considered and approved.

1. Declarations of Disclosable Pecuniary and Other Interests

Cllrs A Hutchison and J Senior declared an ‘other’ interest in any relevant items as they are LCC Ward Members.

1. **To approve Minutes of Meeting dated 24th March 2021, Extraordinary Meeting held on 30th March 2021 and Extraordinary Meeting held on 12th April 2021**

The minutes of the meeting held on 24th March 2021, Extraordinary meetings held on 30th March 2021 and 12th April 2021 were agreed as a true and correct record.

1. **To approve Financial Reports for March 2021 and Payments and Receipts Registers for March (coy attached) with copy bank statements showing month-end balances**

The Financial Reports for March 2021 and the Payments and Receipts Registers for March 2021 were approved. The month-end balances shown in copy bank statements, were noted.

1. **To note receipt of Precept and Local Council Tax Support Grant for 2021-22**

The receipt of the Precept of £189,000 and the LCTS Grant of £13,273 for 2021-22, were noted.

1. **To note receipt of CIL Income of £30,046.75**

The receipt of CIL income was noted.

1. **To receive verbal update on ‘Town Deal’**

Cllr Hutchison gave a verbal update on the ‘Town Deal’, the members of the four sub-groups have been agreed and the first meetings will take place in the next few weeks.

**11. To consider and approve expenditure of £3,100 to Groundwork Leeds in respect of ‘Healthy Holiday Programme’ for Summer 2021. Expenditure to be taken from ‘4210 – Special Projects’ budget (see attached information).**

Following a short discussion, it was agreed further information be obtained from Groundworks and brought to the next meeting.

**12. To consider and agree items of expenditure under Community Infrastructure Levy (CIL),**

**as follows:-**

**(i) Leeds City Council - £13,092.89 in respect of additional lighting at Lewisham Park**

**(ii) Leeds City Council - £6,000.00 in respect of replacement of 50m stretch of fencing 1.8m high at Bruntcliffe Cemetery**

**(iii) Leeds City Council - £1,700.00 in respect of chicanes at Peter Lane**

**(iv) Morley Victoria Primary school - £10,000 in respect of installation of new play area, repair of existing and maintenance of same.**

**Note:** the above expenditure, if approved, for (i), (ii) and (iv) will need ratification by Full Council at the meeting to be held on 7/7/21.

The above items of Community Infrastructure Levy (CIL) expenditure were approved.

**13. To approve release of 2021/22 funding:-**

(i) £9,000 to Town Centre Management Board

The release of this funding for 2021/22 was agreed. Members requested TCMB submit a report on proposed spending for 2021/22.

**14. To consider project funding of additional waste bins**

It is proposed to provide an additional 13 waste bins at various locations in the Town Council area at a cost of £220.00 each, plus VAT. The monies to be taken from cost centre 4210 - Special Projects.

**15. To receive information on proposed temporary cameras at Millbeck and Hesketh Park**

 Following a short discussion, it was agreed to defer this item to the next meeting.

**16. To agree expenditure of £600.00 (excl VAT) to ‘Brian The Brush’ re. updating of Honour Board for 2020 and 2021**

This expenditure was approved and agreed.

**17. To consider and agree expenditure re. 2 honour boards – Cllr A Hutchison. Expenditure to be taken from 4210 – Special Projects**

 This item was deferred to the next meeting.

**18. To approve items of expenditure, as follows:-**

1. Salary and Tax for May 2021
2. Invoice dated 4/5/21 from Leeds City Council for £4,824.93 (plus VAT) re. provision of Enforcement Officer 1/4/2020 to 31/3/202.
3. Invoice dated 28/2/2021 from Leeds City Council for £2,982.00 (plus VAT) re. maintenance and monitoring of CCTV. Expenditure to be taken from Community Support cost centre 4251- CCTV (budget 2020/21)

The above items of expenditure were approved.

**19. To Note Expenditure under Town Clerk’s Delegated Authority (Financial Regulations adopted**

 **4/5/16 – item 4.1) – item for information only:-**

1. Bank charges – March - £10.50 and April - £11.20
2. Invoice dated 15/4/1 for £15.00 (excl VAT) from YLCA re. vacancy advert
3. Invoice dated 13/4/21 for £360.00 (excl VAT) from NALC re. vacancy advert

Direct debits/standing orders

10/4/21 - Credit Card £11.99 plus VAT re. Zoom subscription

12/4/21 - £16.63 plus VAT to TalkTalk Limited re. Broadband fee

15/4/21 - £33.80 plus VAT to Techmonkeys Limited re. Office 365/Support fee

15/4/21 - £260.00 plus VAT to Optionbox Limited re. Town Centre WiFi

10/5/21 - Credit Card £11.99 plus VAT re. Zoom subscription

12/5/21 - £16.63 plus VAT to TalkTalk Limited re. Broadband Fee

15/5/21 - £260.00 plus VAT to Optionbox Limited re. Town Centre WiFi

15/5/21 - £33.80 plus VAT to Techmonkeys Limited re. Office 365/Support fee

All the above items of expenditure were noted.

**20.To Receive Items of Correspondence (for information only)**

 There were no items of correspondence.

**21. Date and Time of Next Meeting**

The next meeting is scheduled for Wednesday, 28th July 2021 at 7.00 pm.