



**FINANCIAL YEAR – 1<sup>ST</sup> APRIL 2019 TO 31<sup>ST</sup> MARCH 2020**

**MUNICIPAL YEAR – 15<sup>TH</sup> MAY 2019 TO 6<sup>TH</sup> MAY 2020**

## Mayor for 2020/21 – Cllr A Hutchison

Morley Town Council would usually begin a new municipal year in May, however, 2020 has been a much more challenging year than normal since we all went into lockdown on 27<sup>th</sup> March. All scheduled meetings were cancelled and no business was transacted for several months as face to face meetings were not appropriate. The Town Council office was closed and the staff were working from home. As lockdown measures were eased, the Town Council was able to hold meetings 'remotely' and as far as possible, recommence its functions.

As it was not necessary or appropriate to hold the Annual Meeting of the Council, Councillor Andrew Hutchison will continue as Mayor until the next Annual Meeting, to be held in May 2021.

Morley Town Council was able to support Groundwork Leeds with funding to provide 'Morley Family Sessions' over the 2020 summer months to benefit children and families from the Morley Area.

<b>Members of the Council 2019/20 – Figures Show Attendance at Full Council Meetings in the Municipal Year (6 meetings held)</b>					
Cllr Andrew Hutchison (Mayor)	5	Cllr Robert Finnigan	3	Cllr Damien McKenna	4
Cllr Noel Bullock (Deputy Mayor)	5	Cllr Danny Harrison	6	Cllr Oliver Newton	5
Cllr Jim Aveyard	5	Cllr Janet Harrison	4	Cllr Adam Rhodes	3
Cllr Lew Beever (resigned August 2019)	2	Cllr Charlotte Hill (co-opted November 2019)	3	Cllr Julian Rodley	6
Cllr Christine Bell	4	Cllr Bev Kelly	6	Cllr Joyce Sanders	6
Cllr Roger Bell	4	Cllr Wyn Kidger	6	Cllr Jane Senior	6
Cllr Phil Bennett	2	Cllr Simon Kimberley	6	Cllr Isabel Stone	6
Cllr Andy Dalton	6	Cllr Tom Leadley	6	Cllr Mike Storey	3
Cllr Helen Evans	3	Cllr Susan McGarroch	6	Cllr Colin Taylor	5

**Town Clerk - Karen Oakley**  
**Deputy Town Clerk - Wendy Maynard-Light**  
 Morley Town Council, Morley Town Hall  
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### CONTACTING THE COUNCIL

The Town Council office is open between 9:30am and 11.30am – Tuesday to Thursday, and 9.00am to 11.00am Monday and Friday. The Council will also take public questions/accept delegations at all its meetings. Please contact the Town Clerk for more information.

## COMMITTEE MEETING ATTENDANCE

Figures in ( ) show number of meetings attended in the municipal year

<b>The Council operates through Standing Committees as follows:-</b>		<b>Number of meetings held in municipal year</b>
<b>Finance, General Purposes &amp; Strategic Committee</b> Cllrs R Finnigan (Chairman) (7), A Hutchison (6), W Kidger (6), T Leadley (8), M Storey (3), S Kimberley (7), J Aveyard (7) and R Bell (3)		<b>8</b>
<b>Planning Committee</b> Cllrs R Bell (Chairman) (4), P Bennett (2), A Dalton (5), H Evans (3), R Finnigan (6), A Rhodes (3), J Sanders (5), M Storey (6) and C Taylor (4)		<b>6</b>
<b>Community Development Committee</b> Cllrs S Kimberley (Chairman) (5), C Bell (2), N Bullock (4), D Harrison (7), D McKenna (4), J Senior (5) and I Stone (8)		<b>8</b>
<b>Highways and Transportation Committee</b> Cllrs J Aveyard (Chairman) (10), L Beever (4) (resigned August 2019), J Harrison (8), C Hill (3) (co-opted November 2019), B Kelly (7), S McGarroch (7), O Newton (8), A Rhodes (0) and J Rodley (10)		<b>10</b>
<b>Audit Committee</b> Cllrs H Evans (Chairman) (1), S McGarroch (3), J Sanders (3) and I Stone (3)		<b>3</b>
<b>Staffing Sub-Committee (became a standing committee from 26/6/19 named Staffing Committee)</b> Cllrs R Finnigan (Chairman) (2), N Bullock (2) and A Hutchison (2)		<b>2</b>
<b>Income and Expenditure for the financial years ended 31<sup>st</sup> March 2019 and 2020</b>		
	<b>£</b> <b>2018/19</b>	<b>£</b> <b>2019/20</b>
<b>Income</b>		
Council precept	204,379	204,379
Interest on investments	599	1,127
Local Council Tax Support Grant	13,479	12,441
Miscellaneous	2,467	4,200
Community Infrastructure Levy	74,639	165,722
<b>Total</b>	<b>295,563</b>	<b>387,869</b>
<b>Expenditure</b>		
General administration	96,836	107,114
Community Grants	6,000	4,500
Community Development	98,354	110,656
Highways and Transportation	12,775	17,525
Planning	0	500
Civic Duties	4,685	5,885
Grass Cutting	2,088	2,088
Community Infrastructure Levy	14,445	37,427
<b>Total</b>	<b>235,183</b>	<b>285,695</b>
<b>General Fund</b>		
Opening balance as at 1st April	207,805	268,185
Add total income	295,563	387,869
Deduct total expenditure	235,183	285,695
<b>Balance as at 31st March</b>	<b>268,185</b>	<b>370,359</b>

PLEASE NOTE, THE ABOVE FIGURES FOR 2019/20 ARE YET TO BE APPROVED BY EXTERNAL AUDITORS

## ACHIEVEMENTS – 2019/2020

- Continued to jointly fund 4 Police Community Support Officers to work exclusively in the Town Council area, which comprised Morley, Churwell and Woodkirk, under an agreement with the Office of the Police & Crime Commissioner for West Yorkshire.
- Continued to pay the annual monitoring/maintenance costs for an additional CCTV camera at the Queen Street/Queensway junction.
- The Community Development Committee organised and promoted summer events including an outdoor cinema, the annual Christmas lights switch-on, Easter Bonnet Competition and the Morley Lantern Festival. It worked closely with the Town Centre Manager – Rachael Kennedy, and the Town Centre Management Board to promote events to encourage visitors to Morley. Once again, the 2019 Christmas lights switch-on was greatly enjoyed by all who attended. A contribution was also made to the Morley & District Lions Club towards the Marching Band & Hymn Tune contest with civic guests from other towns attending.
- Through its community grants scheme, the Town Council assisted 5 local organisations, approving grants totalling £3,750.
- The extremely popular and enjoyable Schools Music Festival was held in the Town Hall, with children from several local schools taking part.
- The Highways & Transportation Committee continued to fund a Contractor to deal with environmental matters in the town centre and worked closely with Morley In Bloom on horticulture projects.
- Funding was provided for Lengthsman Operations in the town centre to deal with litter.
- A budget was set aside to fund gritting/snow clearance provision on some affected and otherwise untreated estate roads and main roads.
- Provided funding to the Town Centre Management Board to assist in improving footfall and to provide a first-class visitor and shopping experience, and deal with other town issues, as appropriate. Three Town Council representatives are Members of the Board. This funding also contributes towards the Town Centre Manager post.
- From Community Infrastructure Levy (CIL) income, various local infrastructure projects were supported, including provision of play equipment, notice boards for the benefit of Council tenants, additional bench seats in a local park, tree-planting in various locations and the creation of a wooded area at Nepshaw Lane, additional litter bins new metal fencing on Howley Park Road and other small local projects.
- Continuation of maintenance costs for town centre wi-fi.
- The Town Council part-funded the provision of an Enforcement Officer to deal with dog-fouling, parking issues and other enforcement matters.
- Provision of funding to several local groups/organisations including Morley In Bloom, Morley Amateur Operatic Society, Morley Arts Festival, Morley Murals and the Royal Society of St George.

## COMMITTEES – 2019/2020

### Finance, General Purposes & Strategic Committee

- To monitor the financial and administrative affairs of the Council, producing monthly income/expenditure reports, certifying all payments made and ensuring legal responsibilities are met.
- To consider the annual Council budgets and consistently monitor these throughout the financial year.

- To oversee Council communications, such as liaison with the local press, publicity and public information pertaining to the website.
- To consider appropriate licensing matters.
- To review Town Council procedures and policies.
- To approve appointment of Internal Auditors.
- To consider Community Infrastructure Levy expenditure.
- To deal with other policy and constitutional issues that may arise.
- To deal with recommendations to Council regarding amendments to Standing Orders/Financial Regulations.

### **Community Development Committee**

- To continue to work in partnership with West Yorkshire Police to fund and monitor the effectiveness and viability of the funding of additional Police Community Support Officers operating within the Town Council area.
- To consider annual renewal of the Police Community Support Officers' funding Contract with West Yorkshire Police Authority, which includes regular attendance at meetings by Representatives of West Yorkshire Police to provide updates on performance, results, crime statistics etc.
- To further improve safety and security within Morley town centre by providing funding for the maintenance and monitoring of a CCTV camera.
- To help support and encourage local community and voluntary groups, through financial assistance in the form of community grants.
- To work closely with the Town Centre Manager to promote both regular and one-off events within the Town Council area, in order to encourage visitors to the area, i.e. the Lantern Festival, Christmas Lights switch-on event and the Easter Bonnet Parade.
- To assist in the organisation of the guided tours of Morley Town Hall and a Heritage Walk, over the Heritage Weekend, in partnership with the Morley Community Archives Group.
- To organise the annual Schools' Music Festival held in Morley Town Hall.
- To continue to organise, fund and promote Summer Entertainment in the town, which now includes the very popular Outdoor Cinema.

### **Planning Committee**

- Meet all planning deadlines by holding regular monthly meetings, with extraordinary meetings if necessary; attendance at meetings by members of the public is welcomed.
- To deal efficiently with all enquiries, correspondence and representations.
- To consider all planning applications, including site visits, if necessary, and to make appropriate representations.
- Continue to support Leeds City Council in the application of enforcement regulations.
- Monitor Leeds Plans Panels South & West and City, and subsequent decisions delegated to officers. Both of these may consider Morley applications.
- Inform the public about planning and development in Morley.

- Continue to oppose green field industrial and house building, particularly those included in the Leeds Local Development Framework (LDF) process, and also include neighbouring proposed developments which may impact on Morley.

### **Highways and Transportation Committee**

- To deal with concerns raised by the public for highways works and liaise with the City Council regarding possible implementation, including speed and parking matters.
- To correspond with the City Council, other partners and interested parties in all highways and transportation issues.
- To deal efficiently with correspondence from local residents regarding highways issues.
- To consider all public transport matters including liaison with operators and related agencies.
- To continue to provide services under 'Community Cleaning'.
- To oversee developments in the maintenance provision of the 'Public Rights of Way' network.
- To determine appropriate locations for the siting of new bench seating.
- To deal with matters relating to 'horticulture' in the town centre, and other environmental issues.

### **Audit Committee**

- To scrutinise council accounts and council procedures.

### **Staffing Committee**

- To deal with all Staffing and Employment matters.

### **SHORT TERM PROJECTS**

- Expansion of the maintenance of the Public Rights of Way network in partnership with Leeds City Council
- Explore the possibility of establishing a 'Morley Country Way'
- Organisation of the Christmas Lights switch-on event with provision of additional lighting along Queen Street and Morley Bottoms
- Other annual town events such as the Lantern Festival, Schools' Music Festival, Easter Bonnet Parade
- Continuation of funding to the Morley Town Centre Management Board, which in turn funds the provision of a Town Centre Manager
- Continue to monitor effectiveness of additional PCSO's funding
- Consideration of grant applications up to £750 to local community groups/organisations via the Community Development Committee
- Organisation of the Remembrance Day service and parade
- Provision of additional gritting/snow-clearance during the Winter period
- Continue to provide grant funding to local organisations, i.e. Morley In Bloom, The Royal Society of St George, Morley Arts Festival, Morley Murals and Morley Amateur Operatic Society

### **MEDIUM / LONG-TERM PROJECTS**

- Input into the planning of an 'Arts Space' in Windsor Court
- Forward plan for 'Community Infrastructure Levy' projects
- Additional Speed Indicator Devices
- Conversion of zebra crossing beacons to 'halo' type

### **MISSION STATEMENT**

Morley Town Council is committed to ensuring the provision of a high standard of cost-effective and best value-for-money community services, which will enhance the quality of life for the residents of the area.