

YORKSHIRE INTERNAL AUDIT SERVICES
26 STOCKWELL ROAD, KNARESBOROUGH,
NORTH YORKSHIRE. HG5 OJZ
TELEPHONE 01423 797817

Mz K Oakley,
Clerk to Morley Town Council,
The Town Hall,
Morley,
Leeds.
LS27 9DY

2nd June 2020

Dear Mz Oakley,

To the Mayor and Members of Morley Town Council,
Internal Audit of Accounts for the Financial Year ending
31st March 2020, final visit.

I am pleased to inform you that my audit of the Town Councils' accounts is now complete. Various matters arising, including my previous reports were discussed and agreed with the Clerk, the more important of which is detailed below.

Cash Book/Bank Reconciliation Statement

I checked and agreed the reconciliation statement for the 31st March 2020 and can confirm that the Town Councils' cash balance at that date was £421,028

Annual Governance and Accountability Return [AGAR] 2019/20

I checked the return and supporting documents, found them to be in order and ready for submission to the External Auditor.

ISSUE DISCUSSED
BALANCES

The Town Councils' year end balance of £421,028 when taken together with the Councils' Precept for 2020/2021 of £210,000 results in balances at the Council remaining at a very high level.

I have reported upon this in the past and feel it timely to re state the comments of my report dated 12th October 2019:-

“Year End Balances / Medium Term Plan

Further to my report dated 9th May 2019, the need to put in place a medium term plan has become more urgent. Year end balances continue to rise and are likely to rise again in the coming year. A medium term plan of say five years should be drawn up identifying projects upon which the monies can be spent. In view of the rising balances I expect that the External Auditor will, at the end of 2019/2020, ask to see the Town Councils' plans for dealing with such large amounts of public money.”

Internal Controls – I confirm I have carried out appropriate tests and checks on the accounts selected from our YIAS Internal Audit Plan and found them to be satisfactory.

I would like to take this opportunity to thank Mz Oakley for her co-operation and assistance at this particularly difficult time.

Yours sincerely,

K C Stephenson

PARTNERS :- K C Stephenson Tel:- 0113 2585610
R F Entwistle Tel:- 01423 797817
e-mail – yias2002@gmail.com

RECEIVED

15 OCT 2019

YORKSHIRE INTERNAL AUDIT SERVICES
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NORTH YORKSHIRE. HG5 OJZ
TELEPHONE 01423 797817

Mz K Oakley,
Clerk to Morley Town Council,
The Town Hall,
Morley,
Leeds.
LS27 9DY

Dear Mz Oakley,

12th October 2019

To the Mayor and Members of Morley Town Council,
Internal Audit of Accounts for the Financial Year ending
31st March 2020, first visit.

I am pleased to inform you that my interim audit is now complete. Various matters arising including my previous reports were discussed and agreed with the Clerk, the more important of which is detailed below.

Cash Book/Bank Reconciliation Statement

I checked and agreed the reconciliation statement for the 30th September 2019 and can confirm that the Town Councils' cash balance at that date was £523,272.

Annual Governance and Accountability Return [AGAR] 2018/19

The return has been signed off by the External Auditor with only one minor comment regarding the date the audit should be advertised. This has been noted by the Clerk.

ISSUE DISCUSSED

Year End Balances /Medium Term Plan

Further to my report dated 9th May 2019 the need to put in place a medium term plan has become more urgent. Year end balances continue to rise and are likely to rise again in the coming year. A medium term plan of say five years should be drawn up identifying projects upon which the monies can be spent.

In view of the rising balances I expect that the External Auditor will, at the end of 2019/2020, ask to see the Town Councils' plans for dealing with such large amounts of public money.

Internal Controls – I confirm I have carried out appropriate tests and checks on the accounts selected from our YIAS Internal Audit Plan and found them to be satisfactory.

Yours sincerely,



cc K C Stephenson

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 R F Entwistle Tel:- 01423 797817
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